



## **NIGHTCLIFF NETBALL CLUB SUB-COMMITTEE POLICY (2026 ONWARDS)**

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### **1. Purpose**

Nightcliff Netball Club (NNC) may establish sub-committees to support the effective running of the club. Sub-committees help manage key areas such as events, uniforms, fundraising, governance, grading, development, and general operations. They provide opportunities for members and supporters to contribute skills and time to assist the club.

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### **2. Formation of Sub-Committees**

- Sub-committees may be created by the Committee as required.
- Each sub-committee must report at least one current Committee Member to maintain communication and accountability.
- A terms of reference (purpose, responsibilities, and timeframe) will be set when each sub-committee is formed.

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### **3. Eligibility & Nominations**

- Both club members and non-members may nominate to join a sub-committee.
- Nominations may be submitted using the club's nomination form or via email to the Secretary.
- Nominations should include:
  - Name and contact details
  - Relevant experience or skills
  - Preferred sub-committee or area of interest

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### **4. Approval of Nominations**

- All nominations will be reviewed by the Committee.
- The Committee has the authority to accept or decline nominations in the best interests of the club.
- Applicants will be advised of the outcome once a decision has been made.
- If additional volunteers are required, the role may be re-advertised or suitable individuals may be approached by the Committee.

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## **5. Roles & Responsibilities of Sub-Committees**

- Operate within the scope and purpose approved by the Committee.
- Meet as required and provide updates to the Committee.
- Seek Committee approval for any expenditure or decisions impacting club operations, finances, branding, or governance.
- Assist with club events, planning, and operational tasks as assigned.
- Uphold the values and standards of Nightcliff Netball Club.

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## **6. Authority**

- Sub-committees do not have authority to make binding decisions on behalf of the club unless specifically delegated by the Committee.
- Final approvals on financial, operational, or policy matters must come through the Committee.

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## **7. Term of Appointment**

- Appointments last for the duration of the assigned task or for the season unless otherwise specified.
- Volunteers may step down at any time by notifying the Secretary.
- The Committee may restructure or disband sub-committees as required.

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## **8. Review of Policy**

This policy will be reviewed annually or earlier if significant changes to the club's structure or volunteer needs occur.